

HOLIDAY ACRES PROPERTY OWNERS ASSOC. BOARD MEETING  
February 26, 2016 at Doris Green's home

The meeting was called to order at 4:00 p.m. by Cathy Justus since new Board members had not be appointed to their positions on the Board yet. All Board members present, Keith Serkes, Nan Serkes, Doris Green, Judy James, and Cathy Justus. Gene Madden guest.

**Secretaries Report:** Cathy asked if the minutes from the Annual Meeting and Board Meeting after the Annual meeting had been read and if there were any changes to be made to them. Discussion. Judy/Doris motion and seconded to pass with corrections.

**Treasurer's Report:** Doris Green reported on the financials through December 2015. Board reviewed and discussed. Motion and seconded to accept Nan /Judy with clarification of differences in amount of operating account amounts between Dec. 2015 and Jan. 31, 2016.

**Architectural Review Report:** Cathy. No new submissions reported from Larry Dick

**Unfinished Business:**

1. Keith is going to run the HAPOA website and needs the password, website and name. He will be gone until March 14<sup>th</sup>.
2. Cathy will ask Trish if she knows what legal wording is supposed to be put on the website.
3. Legal retainer proposal review. Tabled until further review. Keith will make inquiries for more options.

**New Business:**

1. Appointment of new Board members to offices: President, Keith Serkes, Vice President, Judy James, Secretary, Cathy Justus, Treasurer, Nan Serkes, Board Member At Large, Doris Green.
2. Suggestion to have more than just Trish McInelly on the signatory for HAPOA bank account. Need to put on Nan, Judy, and Cathy with two signatures needed for bill payments over \$100.00. Will discuss further at next Board meeting.
3. Request by Keith to see HAPOA bank register starting in 2015 and to know with what banks all HAPOA bank accounts are with.
4. Suggested to ask Trish McInelly to attend next meeting to explain all that she does for HAPOA. Cathy will ask her.
5. Discussion of Presidents letter, proxy, Annual Meeting announcement, email request, and dues bill mailing to go out before the end of March. Cathy said she would contact Larry Dick and Trish about the printing of

- this mailing. Cathy will get to Keith the last President's letter for a template for the new letter.
6. Discussion of adding a "print name" line to the proxy because signatures are not always legible.
  7. Discussion of adding a page on the website with people's names who have dues and special assessments due. Tabled.
  8. Doris suggested to appoint a non Board member as a committee head that would know all that is in the Covenants and By-Laws to advise the Board. She suggested Gene Madden.

**New Owners/Address Changes:** Carl Smith residence sold to ?

Meeting Adjourned: Doris/Nan made motion to adjourn at 6: 21 p.m.

Respectfully submitted:  
Cathy Justus, Secretary