

HOLIDAY ACRES BOARD MEETING
Friday, September 23, 2016 at the Serkes' home

President, Keith Serkes, opened the meeting at 4:12 p.m. All board members present. Gene Madden, guest.

Secretary, Cathy Justus, asked if all Board members had received and read the minutes from the Annual meeting and if there were any changes, deletions, or corrections needed. Nan/Judy moved to accept as written. Motion passed.

Treasurer, Nan Serkes, reviewed the July and August financial report. She revealed that the Accounts Receivable account is almost \$26,000.00 now. Cathy/Judy moved to accept as written.

Bills: Repay Keith for replacement bulbs for HAPOA sign.	\$ 23.48
Trish McInelly bookkeeping, August mailing, postage And copying.	\$ 213.90

Cathy/Judy moved to accept and pay these bills. Motion passed.

Architectural Review Committee: Keith reported that Larry Dick, ARC head, said that the only approval out is for a carport at his house.

Unfinished Business:

****Banking:** Nan reported on the signatories on the HAPOA bank account. She removed Don Jackson and Larry Dick. Kept Cathy and added Keith, Nan and Judy. There are 3 accounts as of Sept. 12th that consist of Wetlands Project \$2,702.83 (has a time limit to use these funds). There was a question of what remaining obligation is on the wetlands. The Legal Reserve Fund has \$12,516.25, and HAPOA's Operating Fund has \$10,796.64. Nan is going to establish an online ID to be able to review these accounts.

****Backus dues:** Nan drafted a letter to Mr. Backus. Reviewed. Question of owing him \$20.00 per month for electricity used off his meter for sign light or was that a trade for his dues.

****Website update:** www.holidayacres.org is up and running. Keith asked Board to review the website for any corrections, deletions, etc.

****Repair of entry sign lights:** Keith will get the lights working. He doesn't need Larry to repair lights. Keith will check with LPEA about putting in a meter and talk to Jim Backus about the sign being on his property and the lighting issue.

****Legal Retainer:** Judy had surgery and couldn't check on legal retainer fees. Nan checked and got an overview from several legal firms. Wendy Weigler has a fee schedule. Retainer montly fixed rate of \$200. or \$2,200. per year if paid in advance, or a varied hourly rate. Hindman/Sanchez retainer is \$2,820 or \$225. per month. There were other firms who responded too. Tabled until we get more information.

***Review of Annual Meeting minutes.* Nan/Judy moved to accept as written. Motion passed.

***Cathy's letter:* It was discussed to add Cathy's letter about getting volunteers for Board members, that she read at the Annual Meeting, into the next mailing and put onto the website. Cathy will send a copy to the Board members.

New Business:

***Proposed budget:* Nan presented updated version of last year's budget to include insurance increase and website cost. Judy/Cathy moved to accept. Passed.

***New Board Member:* Cathy and Keith both contacted Linda Latin and thanked her for volunteering to be on the Board starting in Jan. 2017.

***Attorney Contact about Board:* Cathy made a motion for Keith to contact an Atty. about the amount of Board members/vacancies and appointments to fill these vacancies. Judy seconded. Motion passed.

Motion to Adjourn: Nan/Judy made a motion to adjourn at 5:40 p.m. Passed.

Respectfully submitted:
Cathy Justus, Secretary